

Resolution Submission Form

This form must be postmarked and sent to the National Office no later than September 20, 2015

Submitting Resolutions:

1. *All resolutions must be related to one or more of the four goals of CLUW as stated in the CLUW constitution: participation of women in their unions, affirmative action in the work place, organizing unorganized women and political action and legislation.*
2. All resolutions must be submitted to the CLUW National President by mail or email 60 days before the start of the convention. **The September 20, 2015 deadline** will be strictly enforced. Resolutions may be emailed as attachments in MS Word document form to cleak@cluw.org (Subject: CLUW Convention Resolutions); or mailed (send disk and hard copy) to: CLUW Convention Resolutions, ATTN: President Connie Leak, 815 16th Street, NW, Second Floor South, Washington, DC 20006.
3. Resolutions may be submitted by an individual member(s), standing committees, chapters or the national officers council. Submissions by a standing committee must be signed by at least one co-chair of the committee. Submissions by a chapter must be signed by the chapter president.
4. Resolutions must include a contact person who can answer questions about the submission, in case the resolutions committee needs additional information or has questions.
5. Resolutions should include a title (which may be changed by the committee) and action items for CLUW implementation at the national, state or chapter levels, and as individual members.
6. Documentation of statistics, relevant legislation or other statements of fact referenced in the resolution should be included — copy of legislation, magazine articles, union publications, etc
7. Resolutions should be submitted with background information made as statements of fact instead of “whereas” clauses, but with as many “resolved” clauses as needed.

(Detach form and submit with proposed resolution) (PLEASE PRINT CLEARLY)

Date: _____

Name of Resolution: _____

Submitted by: Name and Union or Chapter and President's Name _____

Documentation Attached? _____ Yes _____ No

Contact Person for questions: _____

Cell Phone: _____ Email: _____

Convention Date of Arrival: _____

Remarks: _____
